



GREAT BASIN UNIFIED AIR POLLUTION CONTROL DISTRICT

157 Short Street, Bishop, California 93514-3537

Tel: 760-872-8211 www.gbuapcd.org

JOB ANNOUNCEMENT

Information Technology Administrator

Salary Range:	Range 69 (\$9,062 - \$12,152 per month) plus benefits
FLSA Classification:	Non Exempt
Bargaining Unit:	Non-Management Employee Association

The Great Basin Unified Air Pollution Control District is seeking an Information Technology Administrator to lead and oversee all aspects of the District's Information Technology (IT) Division. The District's mission is to protect public health and the environment from the harmful effects of air pollution in Alpine, Mono, and Inyo Counties. The position is in-person based out of the District's office in Bishop, California.

This position is responsible for planning, organizing, and maintaining secure and efficient IT systems to support the agency's operations and activities. This work includes, but is not limited to, network and systems administration, security management, communications, programming oversight, web infrastructure, and supporting data management. The position provides strategic guidance on technology solutions, manages IT assets and budgeting, and ensures the reliability, security, and availability of District information systems.

The ideal candidate will be an experienced IT professional skilled in working with enterprise IT systems, managing complex projects, supervising technical staff, and working as part of a team with other staff to develop and maintain secure, reliable, and effective technology solutions. Successful performance requires the ability to communicate technical concepts to varied audiences, establish positive working relationships internally and externally, and think critically to solve unique IT challenges. The work environment is primarily office-based with occasional fieldwork.

For a complete job description, including required qualifications, and instructions on how to apply, please visit www.gbuapcd.org/employment or <https://gbuapcd.bamboohr.com/careers>.

Applications must be received by 8PM Pacific on Sunday, November 22, 2026.